



Meat.Net
Certification system for export of meat products



User Reference Manual

November 5

2014

Meat.net user manual contains step by step process to apply for
Certification system for export of meat products.

Ver. 1.0

एपीडा
APEDA

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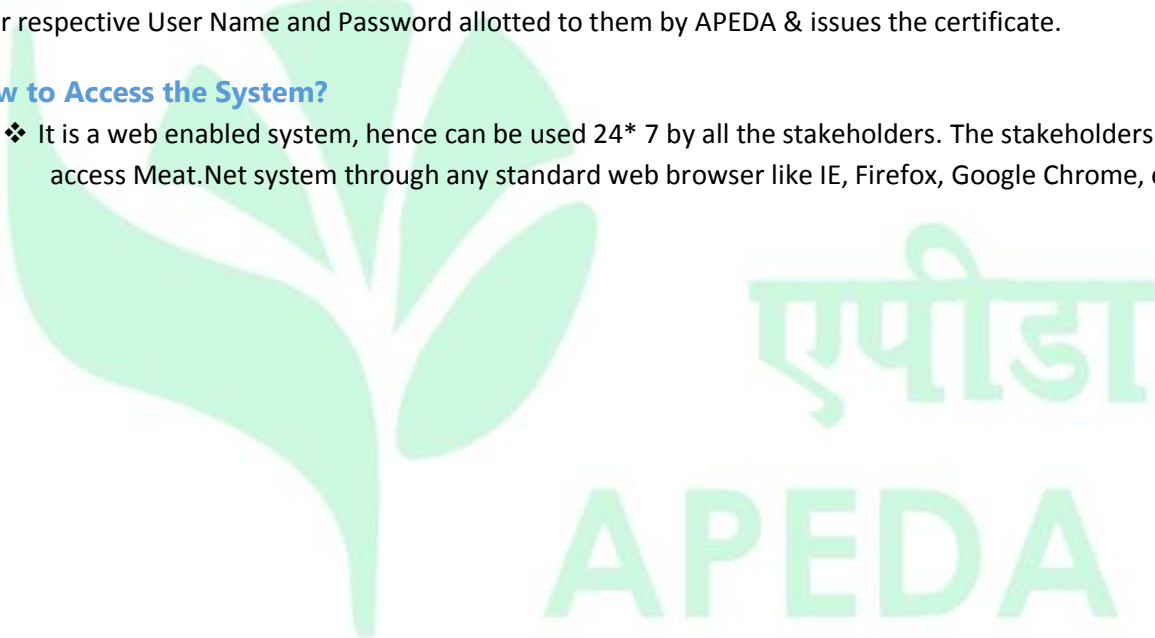
About Online System

Introduction

APEDA offers a service to their registered processing establishments, to apply for Certificate through Meat.Net Online System, for each of their export consignment of meat products. As per the current Export and Import Policy of Government of India, each export consignment is subjected to compulsory microbiological and other tests by Government laboratory and has to be accompanied by Certificate. To apply Certificate online, for the export consignment of meat products, the establishment on registration with APEDA shall be provided a onetime Username and Password. The registered processing establishment shall submit an application form online (by using their User Name and Password), and then approach the concerned State Animal Husbandry Office to which their unit belongs, along with requisite fee, copies of the invoice, packing list, test reports, for collecting the certificate. To process the Certificate application, State Veterinarian officials in the State Animal Husbandry Office shall login with their respective User Name and Password allotted to them by APEDA & issues the certificate.

How to Access the System?

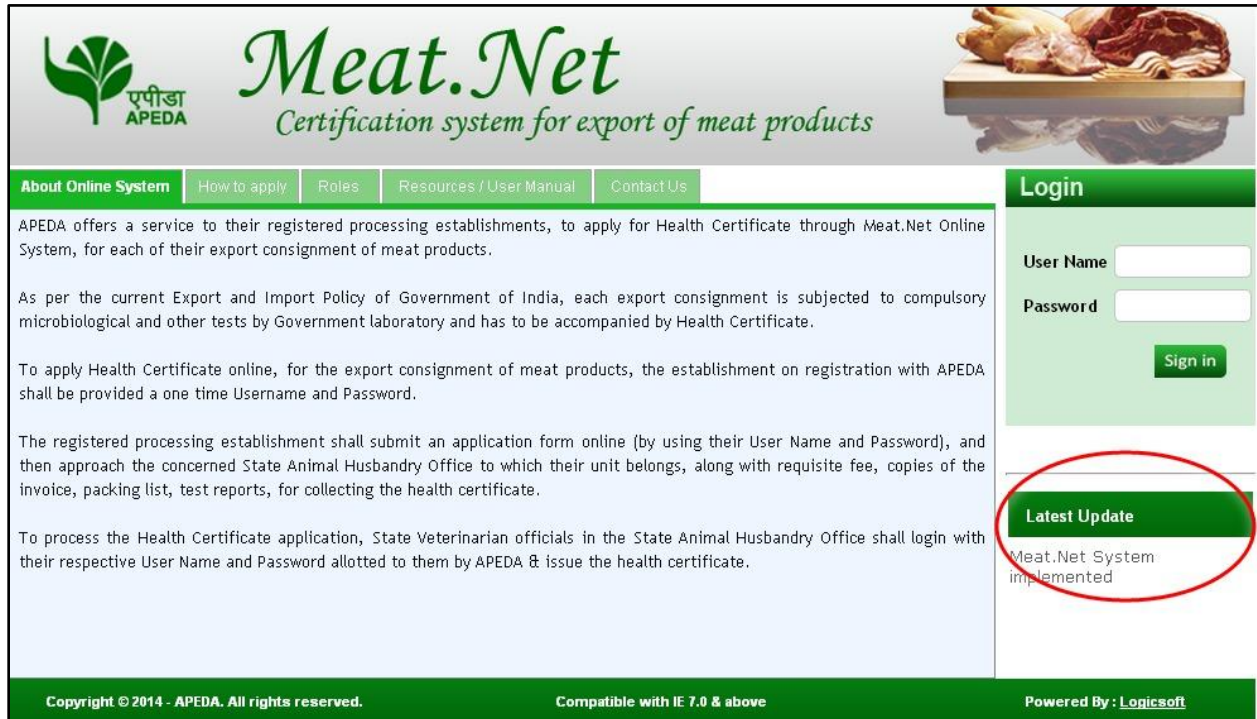
- ❖ It is a web enabled system, hence can be used 24* 7 by all the stakeholders. The stakeholders can access Meat.Net system through any standard web browser like IE, Firefox, Google Chrome, etc.



Latest Update

How to know about the latest updates?

- ❖ The stake holders can know about the latest announcements from the head “Latest Update” available on the login page as shown below:-



The screenshot displays the Meat.Net website interface. At the top, there is a header with the APEDA logo (एपीडा APEDA) and the text "Meat.Net Certification system for export of meat products" next to an image of meat products. Below the header is a navigation menu with links: "About Online System", "How to apply", "Roles", "Resources / User Manual", and "Contact Us". The main content area on the left contains text about the online system, including a "Sign in" button. On the right, there is a "Login" section with input fields for "User Name" and "Password", and a "Sign in" button. A red circle highlights a "Latest Update" notification box in the bottom right corner, which contains the text "Meat.Net System implemented". The footer of the page includes copyright information: "Copyright © 2014 - APEDA. All rights reserved.", compatibility information: "Compatible with IE 7.0 & above", and the text "Powered By : Logicsoft".

Apply for Certificate

How to apply for a Certificate?

- ❖ The stakeholders can know the online process for applying for certificate from the head “How to Apply” available on the login page as shown below:-



The screenshot displays the Meat.Net website interface. At the top, there is a header with the APEDA logo (a green leaf) and the text 'एपीडा APEDA' and 'Meat.Net Certification system for export of meat products'. To the right of the header is an image of meat products on a wooden board. Below the header is a navigation menu with tabs: 'About Online System', 'How to apply' (highlighted with a red circle), 'Roles', 'Resources / User Manual', and 'Contact Us'. The main content area is titled 'Online Procedure to Apply for Health Certificate' and contains a numbered list of six steps. To the right of the main content is a 'Login' section with input fields for 'User Name' and 'Password', and a 'Sign in' button. Below the login section is a 'Latest Update' section with the text 'Meat.Net System implemented'. At the bottom of the page, there is a green footer bar with the text 'Copyright © 2014 - APEDA. All rights reserved.', 'Compatible with IE 7.0 & above', and 'Powered By : Logicsoft'.

Meat.Net
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APEDA

How to apply

Online Procedure to Apply for Health Certificate

1. The registered processing establishment shall approach APEDA for obtaining User Name and Password through a written request by the Head of the Establishment on their letter head. Upon receipt of the written request, the User name and Password from APEDA shall be communicated to the establishment on their email id.
2. All the registered establishment can access the Meat.Net system using their login details. After logging, establishment can view the status of their applications (if any).
3. Applications for Health Certificate by registered processing establishment has to be submitted online.
4. All the details marked with * are mandatory fields. Establishment application shall be submitted to the nearest State Animal Husbandry office.
5. On submission of application form, an application reference number is generated by the system which can be used by the establishment for further correspondence with their concerned State Animal Husbandry office.
6. The approved establishments can avail health certification facility till the validity of the approval. Thereafter their username and password will be disabled automatically, which will be activated after renewal of the approval.

Login

User Name

Password

Sign in

Latest Update

Meat.Net System implemented

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LOGIN

How to login into the system?

- ❖ Veterinary Officer can login to the system with the User Name and Password provided as shown below:-

Meat.Net
Certification system for export of meat products

About Online System | [How to apply](#) | [Roles](#) | [Resources / User Manual](#) | [Contact Us](#)

APEDA offers a service to their registered processing establishments, to apply for Health Certificate through Meat.Net Online System, for each of their export consignment of meat products.

As per the current Export and Import Policy of Government of India, each export consignment is subjected to compulsory microbiological and other tests by Government laboratory and has to be accompanied by Health Certificate.

To apply Health Certificate online, for the export consignment of meat products, the establishment on registration with APEDA shall be provided a one time Username and Password.

The registered processing establishment shall submit an application form online (by using their User Name and Password), and then approach the concerned State Animal Husbandry Office to which their unit belongs, along with requisite fee, copies of the invoice, packing list, test reports, for collecting the health certificate.

To process the Health Certificate application, State Veterinarian officials in the State Animal Husbandry Office shall login with their respective User Name and Password allotted to them by APEDA & issue the health certificate.

Login

User Name

Password

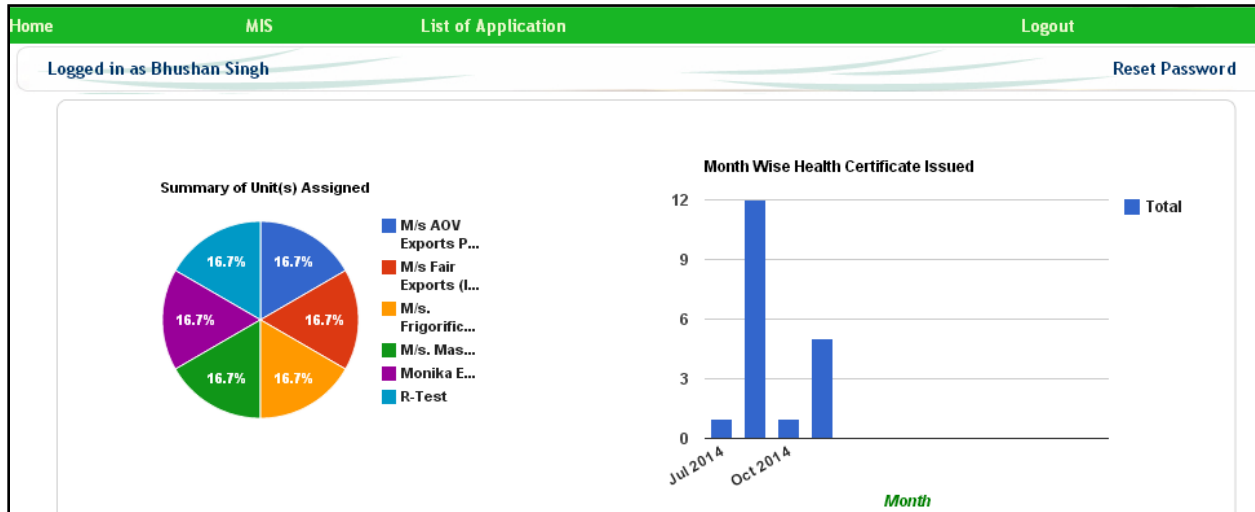
Latest Update

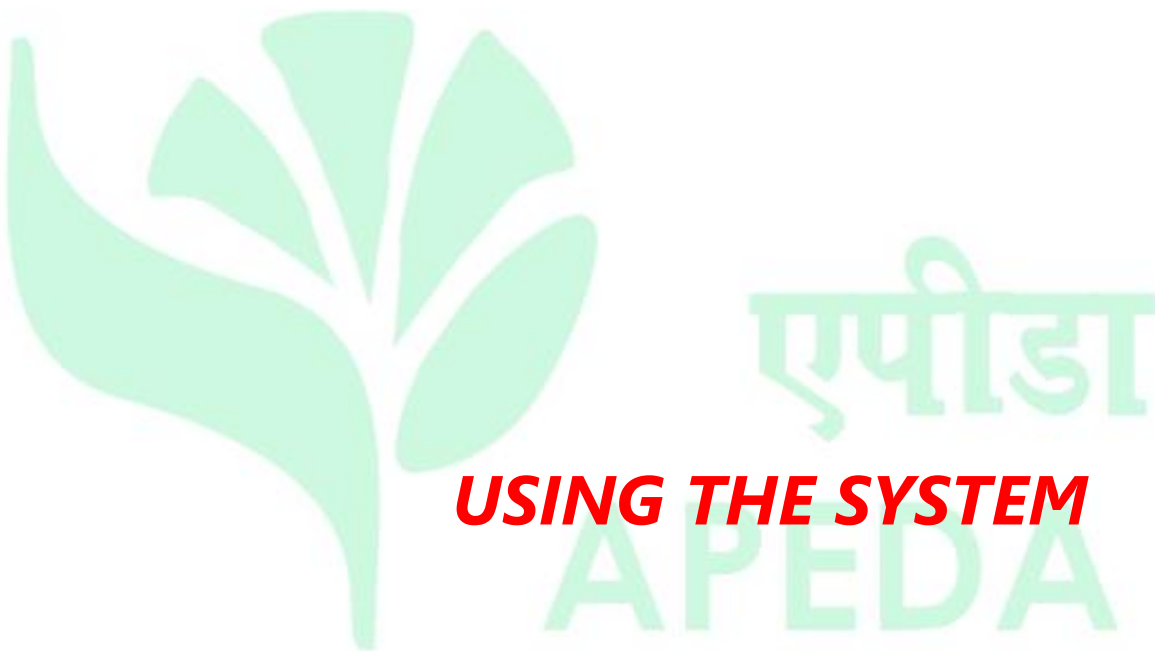
Meat.Net System implemented

Copyright © 2014 - APEDA. All rights reserved. Compatible with IE 7.0 & above Powered By : [Logicsoft](#)

How does the Home Page of a logged in Veterinary Officer Looks Like?

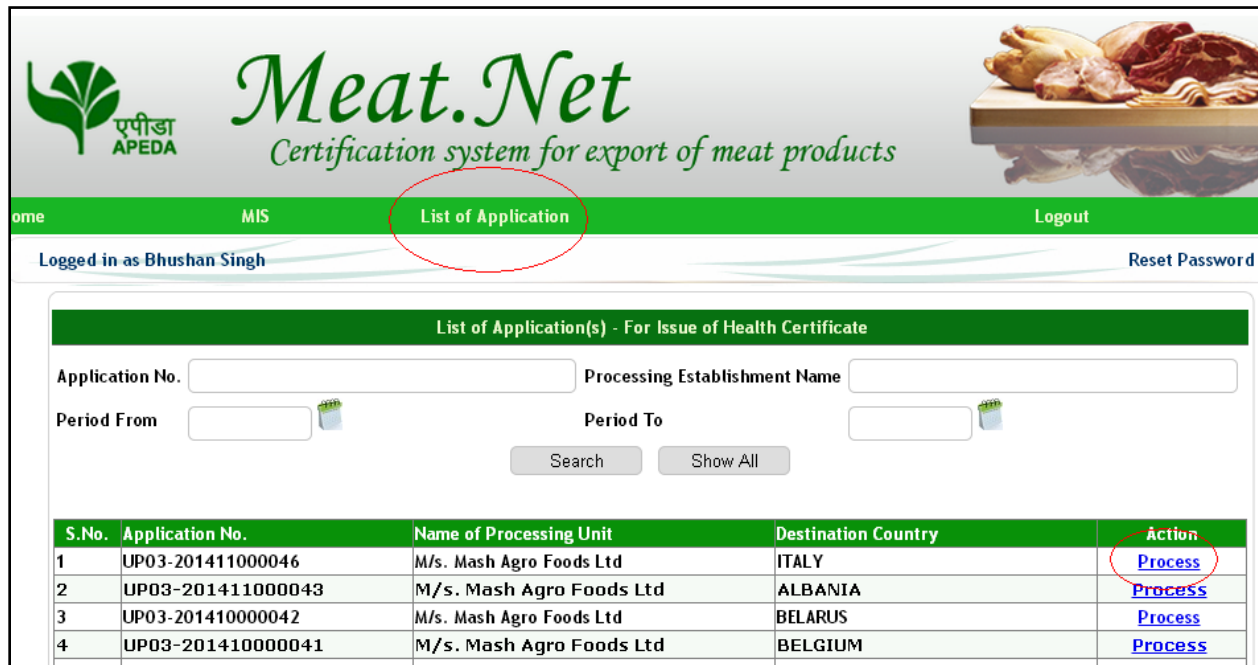
❖ The home page for the logged in Veterinary Officer would be displayed as shown below:-





How to process pending applications for Certificate?

- ❖ In the home page click on “List of Application” link and the entire list of applications that are pending for generation of certificate would be displayed as shown in fig. below:-



List of Application(s) - For Issue of Health Certificate

Application No. Processing Establishment Name

Period From Period To

S.No.	Application No.	Name of Processing Unit	Destination Country	Action
1	UP03-201411000046	M/s. Mash Agro Foods Ltd	ITALY	Process
2	UP03-201411000043	M/s. Mash Agro Foods Ltd	ALBANIA	Process
3	UP03-201410000042	M/s. Mash Agro Foods Ltd	BELARUS	Process
4	UP03-201410000041	M/s. Mash Agro Foods Ltd	BELGIUM	Process

- ❖ To process a particular application Veterinary Officer would have to click on “Process” against the application no. and Veterinary Officer would have two options either to Reject Application or Generate Certificate as shown in the fig below:-

Home MIS List of Application Logout

Logged in as Bhushan Singh Reset Password

Application for Issue Health Certificate

Application No. UP03-201411000046

Consignor Details

Exporter Name M/s. Mash Agro Foods Ltd
Address Village Bichpuri, Tehsil-Hasanganj, Pargana Ajgain,,city,
Postal Code - 212323
STATE - Uttar Pradesh

Consignee Details

Consignee Name TEST KL
Address TEST LLL,
Postal Code - -N/A-

Place of Origin

Name M/s. Mash Agro Foods Ltd Approval Number APEDA/150
Address Village Bichpuri, Tehsil-Hasanganj,
Pargana Ajgain, ,
City - city,
Postal Code - 212323
STATE - Uttar Pradesh

Consignment Details

Country of Destination ITALY
Place of loading Ahmedabad Border Inspection Posts (BIP)

[View/Edit Application Details](#)

Reason / Remarks*



- ❖ *Veterinary Officer also has the option to edit the application.*

- ❖ If Veterinary Officer clicks on 'Generate Certificate' than it would redirect to a page where Veterinary Officer would have to declare the date of issue of certificate and click on proceed as shown in the fig below:-

Meat.Net
Certification system for export of meat products

Home MIS List of Application Logout

Logged in as Bhushan Singh Reset Password


Health Certificate

Date of receipt of application	04/11/2014
Date of departure	07/11/2014
Date of issue of Certificate*	<input type="text"/>

Proceed Back



- ❖ Once clicked on proceed the certificate would be generated and stored in the system and can be viewed as shown in the fig below:-



GOVERNMENT OF UTTAR PRADESH
DEPARTMENT OF ANIMAL HUSBANDARY
 Vijaya Nagar , Ghaziabad
 UTTAR PRADESH, INDIA.

Ref.No HCM/UP03/2014-15/00017 **Date : 28/10/2014**

HEALTH CERTIFICATE

This is to certify that at the request of M/s _____ M/s. Frigorifico Allana Ltd
 EXPORTER : M/s. Frigorifico Allana Ltd
 I have examined the under mentioned goods to be shipped _____
 GERMANY FROM Chennai ,INDIA _____

Description : 100 5 PLY CORRUGATED BOXES OF Buffalo Frozen Meat
 NET WT. : 0.01 MT

Marks : _____
 VESSEL NAME : VN123

The representative samples collected from the above material were subjected to biological test /microbial investigation and found the following:-


(A)	1. Total Plate Count	Frozen: <10/gm, Chilled: 10/gm
	2. E.Coli.	Frozen: NIIL, Chilled: 10/gm
	3. Salmonella	The Buffalo meat is free from salmonella

(B) Sample is tested for Biological test found -
 In my opinion there is no danger in importing the material in to - _____ GERMANY _____

The goods are in good sanitary and preservatory state.

Receipt No:
 Date:

The certificate is valid for **NINETY** _____ days from the date of issue provided stored in proper condition.



Establishment No. : APEDA/120

Signature :
 Name : BHUSHAN SINGH
 Designation : Veterinary Assistant Surgeon
 Dept. of Animal Husbandry
 GOVERNMENT OF UTTAR PRADESH
 Vijaya Nagar , Ghaziabad



How to Edit an Application of Certificate?

- ❖ Veterinary Officer can edit the details of an application received for generation of certificate by clicking on 'View/Edit Application Details' as shown in the fig below:-

Home	MIS	List of Application	Logout
Logged in as Bhushan Singh		Reset Password	
Application for Issue Health Certificate			
Application No.		UP03-201411000043	
Consignor Details			
Exporter Name	M/s. Mash Agro Foods Ltd		
Address	Village Bichpuri, Tehsil-Hasanganj, Pargana Ajgain,,city, Postal Code - 212323 STATE - Uttar Pradesh		
Consignee Details			
Consignee Name	sarfaraz		
Address	Germany, Postal Code - 123456		
Place of Origin			
Name	M/s. Mash Agro Foods Ltd	Approval Number APEDA/150	
Address	Village Bichpuri, Tehsil-Hasanganj, Pargana Ajgain, , City - city, Postal Code - 212323 STATE - Uttar Pradesh		
Consignment Details			
Country of Destination	ALBANIA		
Place of loading	Chennai	Border Inspection Posts (BIP)	
Reason / Remarks*		<input type="text"/>	
		<input type="button" value="Reject Application"/> <input type="button" value="Generate Health Certificate"/> <input type="button" value="Cancel"/>	

[View/Edit Application Details](#)

- ❖ Once clicked on the link it would re-direct to a page where the application details can be modified. After the details are modified User would have to click on 'Save & Proceed' and the edited details would be updated.

Home
MIS
List of Application
Logout

Logged in as Bhushan Singh Reset Password

Edit Application for Health Certificate

In order to save the changes done by you please click on Save & Proceed button

Application No.	UP03-201411000043		
Date of Receipt of Physical Application	04/11/2014		
Processing Unit	M/s. Mash Agro Foods Ltd		

Consignor Details

IECODE	<input type="text"/>	Exporter Name*	M/s. Mash Agro Foods Ltd (Max Limit 30 Characters)
Address*	Village Bichpuri Tehsil-Hasanganj Pargana Ajgain (Max Limit 150 Characters, Don't write City or state)	City*	city
State*	Uttar Pradesh	Postal Code*	212323

Consignee Details

Consignee Name*	sarfaraz (Max Limit 70 Characters)	Address*	Germany (Max Limit 170 Characters)
Postal Code	123456	Tel. No.	90988987878

Destination Country

Country of Destination* ALBANIA

Place of Origin

Name	M/s. Mash Agro Foods Ltd	Approval Number	APEDA/150
Address	Village Bichpuri Tehsil-Hasanganj Pargana Ajgain	State	Uttar Pradesh
Postal Code	212323	Expiry Date	30/03/2015
City	city		

Consignment Details

Place of loading*	Ahmedabad Bangalore Airport Chennai COCHIN	Mode of Transport*	<input checked="" type="radio"/> Air <input type="radio"/> Ship
Flight/Vessel Name (Flight No in case of air) (Vessel No in case of ship) (Identification)	<input type="text"/>	Date of Departure *	15/11/2014
Choose Document to be printed as document reference	<input type="radio"/> Invoice <input checked="" type="radio"/> Bill of Lading	Invoice Date	<input type="text"/>
Invoice No.	<input type="text"/>	Airway /Bill of Lading Date	<input type="text"/>
Airway Bill/Bill of Lading No.	<input type="text"/>		
Border Inspection Posts (BIP) *	<input type="text"/>		
Description of Commodity	<input type="text"/>		
Please enter the information about commodity other than the "Commodity Name".			
Temperature of Product *	<input checked="" type="checkbox"/> Chilled <input type="checkbox"/> Frozen	Identification of Seal Number *	343
Identification of Container Number *	s		

Identification of the commodities

No. of Packages : 100	Type of Package : 5 PLY CORRUGATED BOXES		
Commodity - Species(Scientific Name)	Nature of Commodity	Pack Size (Kgs, Grams, Lbs)	No. of Packs per Package
Buffalo Frozen Meat -	APEDA/150	10 Kgs	10
Net Quantity 10	MT		
Gross Quantity *	<input type="text" value="11"/>		

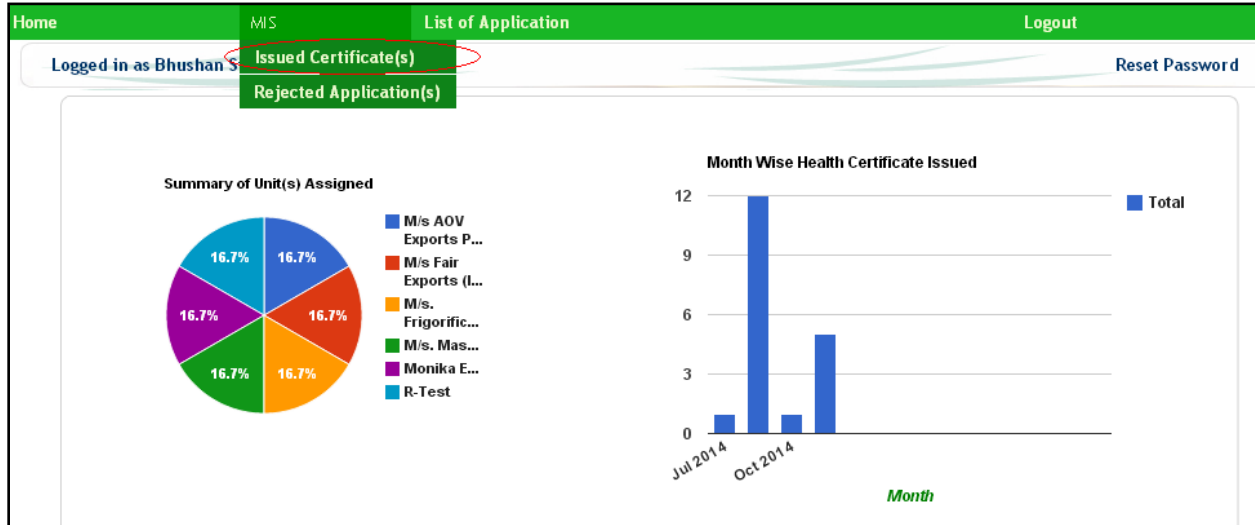
Lab Details

[Add Lab Test Report](#)

Save & Proceed
Close

How to view the Issued Certificate(s)?

- To view the issued certificates move the mouse over “MIS Report” and from the drop down option click on “Issued Certificate(s)” as shown in the fig. below:-



- Once clicked on the link it would redirect to the page where all the certificates issued would be listed as shown in the fig below:-


The screenshot shows the "List of Health Certificate(s) - Issued" page. It features a search form with the following fields:

- Certificate Reference No. (text input)
- Processing Unit Name (text input)
- Period From (calendar icon)
- Period To (calendar icon)
- User Type (dropdown menu, currently set to "-ALL-")

There are "Search" and "Show All" buttons below the search form. Below the search form is a table with the following columns: S.No., Application No. / Certificate No., Certificate Issuing Authority, Processing Unit Name, Office, Destination Country, and Action.

S.No.	Application No. / Certificate No.	Certificate Issuing Authority	Processing Unit Name	Office	Destination Country	Action
1	UP03-201411000046 / HCM/UP03/2014-15/00020	BHUSHAN SINGH (Ghaziabad)	M/s. Mash Agro Foods Ltd	CVO - Ghaziabad	ITALY	View Certificate
2	UP03-201411000044 / HCM/UP03/2014-15/00019	BHUSHAN SINGH (Ghaziabad)	M/s. Mash Agro Foods Ltd	CVO - Ghaziabad	BANGLADESH	View Certificate
3	UP03-201411000047 / HCM/UP03/2014-15/00018	BHUSHAN SINGH (Ghaziabad)	M/s. Frigorifico Allana Ltd	CVO - Ghaziabad	AUSTRALIA	View Certificate
4	UP03-201410000037 / HCM/UP03/2014-15/00017	BHUSHAN SINGH (Ghaziabad)	M/s. Frigorifico Allana Ltd	CVO - Ghaziabad	GERMANY	View Certificate

- ❖ To view a particular certificate User would have to click on 'View' against the Certificate no. as shown in the fig above. Once clicked on view the generated Certificate would be saved in the system and the user can view the Certificate as shown in the fig below:-



GOVERNMENT OF UTTAR PRADESH
DEPARTMENT OF ANIMAL HUSBANDARY
 Vijaya Nagar , Ghaziabad
 UTTAR PRADESH, INDIA.

Ref.No HCM/UP03/2014-15/00017 **Date : 28/10/2014**

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I have examined the under mentioned goods to be shipped _____

GERMANY FROM Chennai,INDIA _____

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Marks : _____
 VESSEL NAME : VN123

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 2. E.Coli. Frozen: NIIL, Chilled: 10/gm
 3. Salmonella The Buffalo meat is free from salmonella

(B) Sample is tested for Biological test found -
 In my opinion there is no danger in importing the material in to - _____ GERMANY

The goods are in good sanitary and preservatory state.

Receipt No:
 Date:

The certificate is valid for **NINETY** _____ days from the date of issue provided stored in proper condition.

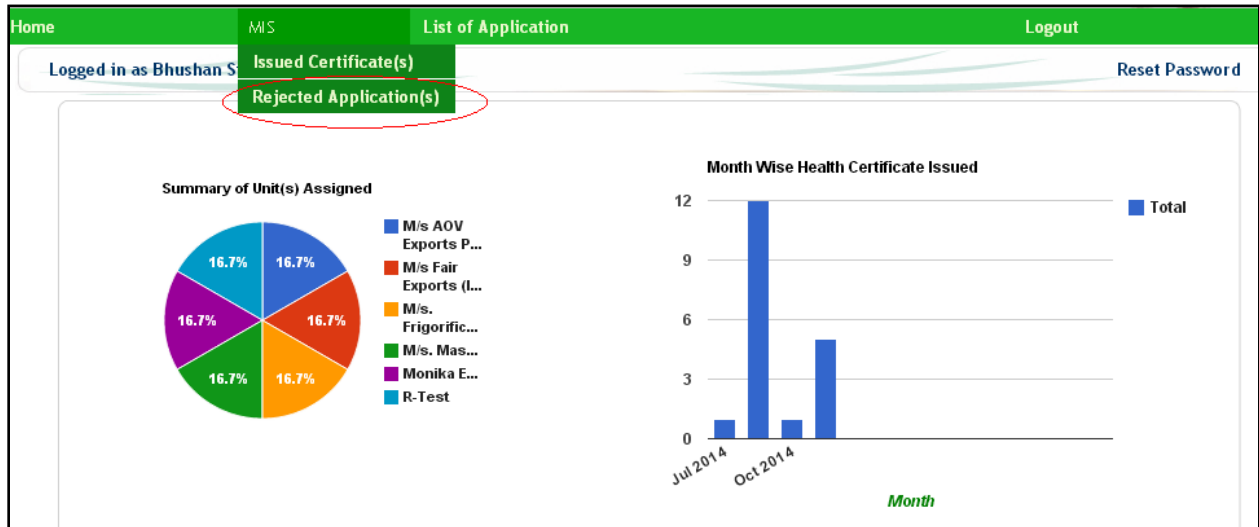


Signature :
 Name : BHUSHAN SINGH
 Designation : Veterinary Assistant Surgeon
 Dept. of Animal Husbandry
 GOVERNMENT OF UTTAR PRADESH
 Vijaya Nagar , Ghaziabad

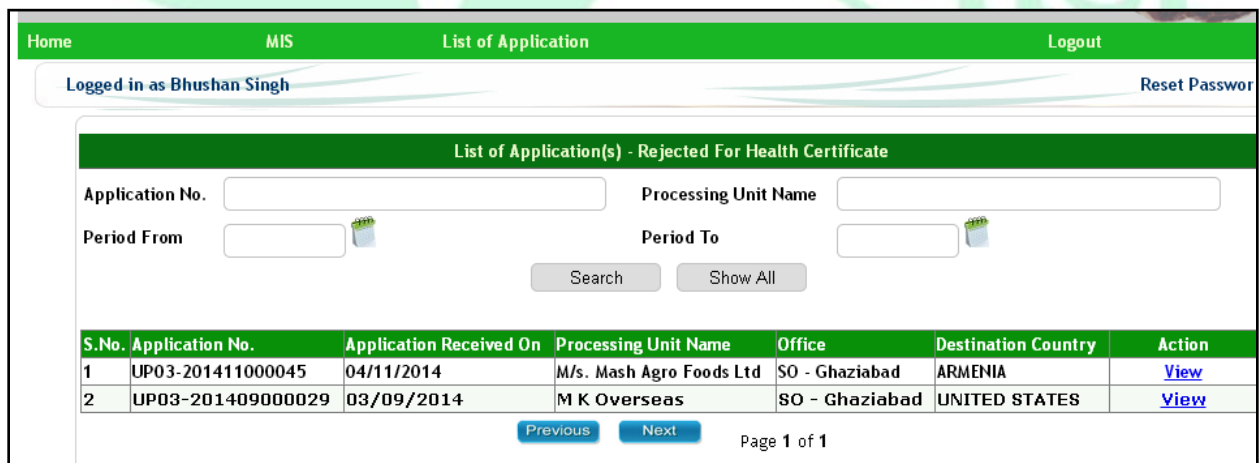
Establishment No. : APEDA/120

How to view the Rejected applications for Certificate(s)?

- To view the rejected applications move the mouse over “MIS Report” and from the drop down option click on “Rejected Application(s)” as shown in the fig. below:-



- Once clicked on the link it would redirect to the page where all the applications that were rejected would be listed as shown in the fig below:-

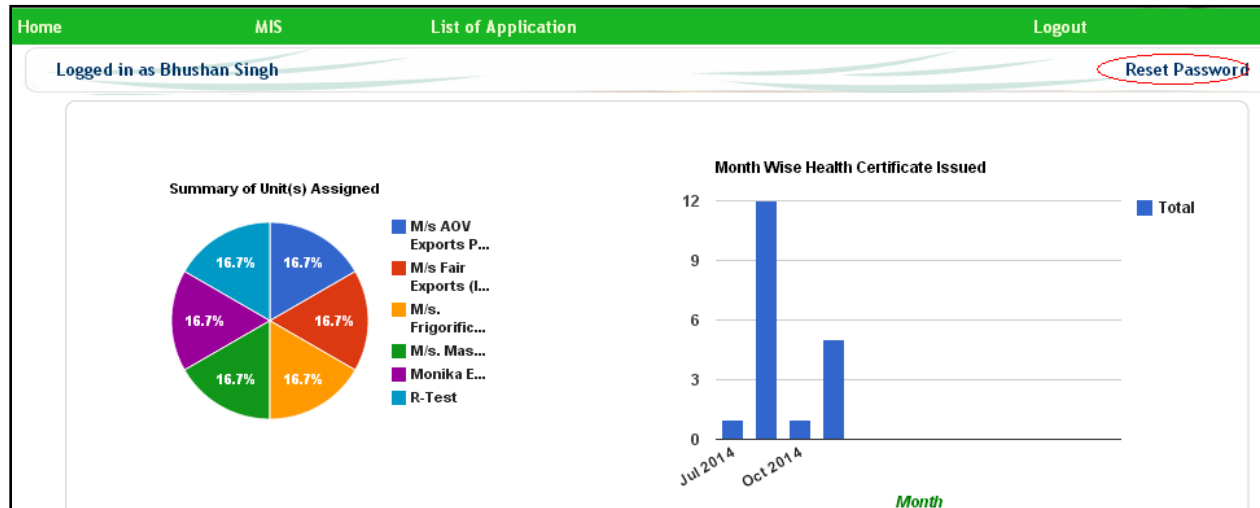




Reset Password

How to change password?

- ❖ To reset your Password click on “Reset Password” link (as shown in below fig.).



Where & whom to contact in case of any further information is required?

- ❖ In case if any further information is required, the stakeholders can view the contact details by clicking on the link “Contact Us” on the login page, as shown below:-

Meat.Net
Certification system for export of meat products

[About Online System](#) | [How to apply](#) | [Roles](#) | [Resources / User Manual](#) | **Contact Us**

Agricultural & Processed Food Products Export Development Authority (Ministry of Commerce & Industry, Govt. of India)

NCUI Building 3, Siri Institutional Area, August Kranti Marg, New Delhi - 110 016, India
Phone : 91-11-26513204, 26514572, 26534186
Fax : 91-11-26526187

Email: headq@apeda.gov.in

Login

User Name

Password

Latest Update

Meat.Net System implemented

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